

Moundlake Terrace High School Summer Letter for ALL Students

July 1, 2016

Welcome MTHS Students, Parents & Guardians,

We are very excited for the 2016-17 school year. This summer letter contains important information you will need before the beginning of the new school year. All of us at Moundlake Terrace High School are looking forward to another great year that begins on **Wednesday, September 7th**. Our goals are to make sure each student graduates from MTHS, and is prepared for further education and/or work after graduation. Please read the important information below and we look forward to seeing you on September 7th!

Important Dates & Information:

CHROMEBOOK HANDOUT & SCHEDULE INFORMATION –

School Use / Take Home Chromebooks for ESD Students Grades 7-12 during 2016-2017 School Year
Beginning August 1, please complete online use form using Skyward

All middle and high school students in the Edmonds School District will be assigned a District Chromebook for use at school and to take home for the 2016-2017 school year. Funding for this important effort is due to voter-support of the 2016 Technology/Capital Levy.

Why is this important now?

All families with students entering grades 7-12 for the 2016-2017 school year will be responsible for completing the damage/loss form that will be available in Skyward Family Access starting the first week of August. The form must be completed before students can bring their Chromebook home. When you login to Family Access you will see a message that you have an online form to complete. Any families that require additional assistance or need a hard copy and/or translated form should contact their school office after August 10.

Will my student's middle or high school have more specific information?

Yes. Keep an eye on your mailbox for information from your school regarding deployment days starting in August. Schools will be sending families details specific to their school in both June and August.

What about elementary schools?

More information on the technology plan for elementary schools will be coming during the fall of the 2016-2017 school year.

Questions?

You can review the 1:1 Frequently Asked Questions page on our District website (<http://www.edmonds.wednet.edu/Page/11725>) for more information.

ALL students are expected to come into MTHS to check out their Chromebook on one of the following dates and must pick up a copy of their schedule. **Remember** your parent/guardian must have filled out the Damage/Loss Form on Skyward before you may pick up your Chromebook.

- August 24, 2016 9:00 am – Noon *and* 1:00 pm – 4:00 pm
- August 31, 2016 9:00 am – Noon *and* 5:00 pm – 8:00 pm
- September 1, 2016 9:00 am – 1:00 pm

**YOUR SCHEDULE WILL NOT BE MAILED TO YOU
OR BE VISIBLE ON SKYWARD.**

**YOU MUST PICK IT UP,
AFTER YOU PICK UP YOUR CHROMEBOOK.**

Office Hours:

Main Office will re-open August 10th from 9am – 1pm

Counseling Office: Registrar & Counseling Secretaries will be back in the office beginning August 22nd, hours will be 7:00am – 3:00pm until school starts. Counselors will not be available for students before August 26th.

Attendance Office Lockers are available beginning Tuesday, August 23rd- Sept 1st from 9am – 1pm.

ASB Office will re-open on Monday, August 15th from 10am – 1pm.

You must pick up an official schedule in the GYM on the first day of school, September 7th between 6:30am – 7:15am.

After 7:15am schedules will be in the Main Office for pick-up. Remember to keep your official schedule with you as you will need it throughout the semester for many reasons!

“All Sports” Night - Monday, August 15th from 6pm – 8pm (6-6:30 in Theater for new parents to MTHS and answer questions). We will begin taking sports paperwork at 6:30pm.

- [Athletic Clearance and Forms Packet](#) is available on the District and MTHS websites under About Us > Frequently Requested Forms. Please complete the forms and bring them with you, there is not a supply of printed packets at the school.
- Varsity football begins August 17th
- All other fall sports begin August 22nd
- All MTHS athletes must complete the Sports / Athletic Clearance Paperwork, including a physical exam which must include a clinic stamp (physicals recorded on the district form are valid for two years), parent permission form, and have all fines and fees cleared.

- Athletes must purchase an ASB card (\$50)
- If you need further information regarding sports or activities, please contact the Activities/Athletic Office at 425-431-5693 or stewartk@edmonds.wednet.edu

Summer Homework for all AP Classes and English 12 STEM (click link) and is also available on the MTHS website under Our News

Who is my counselor?

We have a new counselor joining us this year! Brad Serka is joining our department and will be the counselor for students with the last name L-Q. Brad has been a counselor at Edmonds Woodway High School for the past 11 years and brings a wealth of experience to our team.		
A - D	Allison Hong	honga@edmonds.wednet.edu
E - K	Tanya Benvenuti	benvenutit@edmonds.wednet.edu
L - Q	Brad Serka	serkab@edmonds.wednet.edu
R - Z	Julie Petterson	pettersonj@edmonds.wednet.edu

If you need a change to your class schedule for either semester, you must come in **either Friday, August 26th or Friday, September 2nd on a drop-in, first-come, first-served basis between 7:30am and 1pm only** to work with your counselor. You may need to wait, so please plan accordingly! Due to the complexity of most schedule changes, requests must be made in person in the MTHS Counseling Center during one of those two times. If you cannot make one of these dates, you may send someone to do so on your behalf as long as you send a note with them authorizing the change *and also* email your counselor to let him/her know that you are allowing it. . Please do not email or call counselors to request a schedule change.

After September 2nd, schedule changes will **ONLY** be made if you:

- do not have a needed requirement for graduation
- are double-scheduled (two classes in the same period)
- have not met the prerequisite for a class already on your schedule
- have fewer than 6 classes per semester
- are a Running Start student who needs to drop MTHS courses

FYI: Washington State law requires that a W grade be posted to transcript for any class dropped. ESD Board Policy states that any class dropped after the 5th day of a semester will be listed with an F grade on transcript.

If you missed the June 21st deadline to meet with your counselor for a **Fall Quarter Running Start Enrollment Verification Form**, you will need to make an appointment to meet with your counselor beginning September 9th. If you are new to Running Start you must bring your Accuplacer results to your appointment. **If you are already scheduled for fall quarter classes and just need to adjust your MTHS schedule, please come in on August 26th or September 2nd.**

Curriculum Night – October 6, 2017

Schedules will be handed out from 6 - 6:30pm in the Gym, and classroom/teacher presentations begin at 6:30pm.

Grad Night Tickets - Class of 2017

Tickets will be on sale on August 31st during Hawk Walk, for \$115. This is a one-time only substantial discount. After that, tickets will be \$150. Tickets are non-refundable and checks should be made out to the MTHS PTSA. For more information, please contact MTHSPTSA@gmail.com or visit our Facebook page: www.facebook.com/MTHSPTSA1961.



Hawk Walk – August 31st from 9am – 1pm

Check out your Chromebook, tour the school, buy Grad Night tickets, get your locker, buy a class t-shirt (\$15), ASB card (\$50), Yearbook \$65 w/ASB, \$75 without ASB. Both may be purchased at the ASB Office. Juniors pay for the Practice SAT (PSAT), cost is \$15; this is a required test of all juniors. Sophomores pay for the Pre-ACT (\$12); this is a required test for all Sophomores. All checks should be made payable to ESD #15.

Immunizations – Please scroll to the last pages for important information regarding the Chicken Pox Vaccine and new requirements for grades 9-12.

Link Crew Night incoming 9th Graders – August 31st from 6pm – 9pm

The evening is designed as an introduction to MTHS to provide a transitional link from middle school to high school, for incoming MTHS 9th graders. 9th graders will be grouped with peers as well as two upper-class “Hawk Link Leaders” who will serve as mentors throughout the school year. Please contact Kim Stewart by August 28th if your student needs special assistance during 9th grade orientation. Orientation will begin promptly at 6:00 PM in the gym. We suggest that you arrive at least fifteen minutes before orientation begins, wear comfortable clothing and do not bring backpacks. You must provide your own transportation for this event. **Remember, this Link Night is for incoming Mountlake Terrace High School 9th graders only; please, no guests or relatives.**

Lockers

Beginning on August 22nd, from 9:00 am to 1:00 pm, students can come into MTHS and pick out their locker in the Attendance Office.

9th Grade & New Student PARENT Orientation Meeting – August 31st at 6pm

Parents of 9th graders and students who are new to our school are invited to attend. Principal Greg Schwab and the MTHS Counselors will provide you with some very important tips to help your student navigate their way through their first year, as well as general information about high school, credits, expectations, and effective ways to support your new high school student. If you require any special assistance for this meeting, such as an interpreter or wheelchair access, please contact the Counseling Office at 425-431-5663 so we may make arrangements.

Picture Day – Friday, September 9th ***ALL STUDENTS MUST HAVE A PICTURE ID CARD for identification purposes – all year.***

Picture Forms will be distributed the first day of school, in third period classes and will also be available in the ASB office. If you would like to order photos, they must be purchased the day photos are taken and must include payment with your student's picture packet to give to the photographer on Picture Day, September 9th.

- **ID Picture will not be used as senior picture in the yearbook (see Senior Yearbook Photos, below).**

Senior Yearbook Photos

Were taken by Dorian Studios on June 30th & July 1st. Notices from Dorian were mailed to you; if you did not receive a letter or need to reschedule your appointment, please contact Dorian, not the school, at 888-600-8127 to reschedule your photo appointment. **Only** Dorian "Senior Yearbook Photos" will be used in the senior section of the yearbook, not your MTHS ID picture. If you missed these dates, Dorian will be at MTHS for ONE day only, date to be determined, listen to announcements on HBN.

Student Planners

\$10 each, will be available for sale during All Sports Night, Hawk Walk, 9th Grade Parent Orientation, the first week of school, and future dates to be posted. Proceeds from the sale of the planners go to support the MTHS PTSA programs including dance refreshments, school beautification, Club grants, Staff Appreciation, and the Senior Grad Night Party. Quantity is limited.

Students with Life Threatening Conditions

Any needed medication, treatment orders, and supplies need to be dropped off at the MTHS Main Office by August 24th to ensure that your student will start school on the first day. Supplies may still be dropped off after that date but we cannot guarantee that your student will be allowed to start on the first day. For further information please contact: Julie Hill, RN, Certificated School Nurse, 425-431-1066, hillj@edmonds.wednet.edu

Testing Information

- **Pre-ACT** (practice ACT test) for current 10th grade students is October 19th. The test fee is \$12, checks payable to ESD #15 may be paid in the Fines or Main Offices.
- **PSAT Test** (practice SAT test, for college admissions) is October 19th. ALL 11th grade students are expected to take this important test; the test fee is \$15, checks payable to ESD #15 may be paid in the Fines or Main Offices.

Helpful Information:

What is the best way to meet with my Counselor during the school year?

- While counselors are immediately available for emergency situations, please arrange appointment times with one of our Counseling Department Secretaries, Kim Runkel or Vicki Stewart.
- Counselors have “drop-in” times daily (no appointment needed) during students’ lunches. Our department is closed from 12:15pm – 12:45pm daily.

PLEASE NOTE: Running Start students MUST schedule an appointment for every Running Start question and/or to get their quarterly enrollment form. Please do this well in advance of Running Start deadlines.

ASB Card & Yearbook

- ASB card \$50
- Yearbook \$65 if you have purchased an ASB card.
Yearbook \$75 if you have not purchased an ASB card. Both may be purchased at the ASB Office.
- The Activities Office is located in the Hub and will be open for you starting August 15th and will also be accepting fall sports paperwork.
- Checks payable to Edmonds School District #15 (ESD #15); we cannot accept debit/credit cards.

Busing

Students eligible to ride a bus will receive a bus assignment card in the mail from transportation prior to school starting. You may also check the [Edmonds School District](#) and click on Neighborhood School /Bus Finder under Site Shortcuts.

Skypard Family Access

We want to make sure you receive all communications from the school and that we have the most updated information in our system for you. Email notifications are our primary source of communication, so it is imperative that we have an email address that is checked at least once a week. Parents email address should not be the same as their students. The primary parent may make changes to several items online, including student & parent 2nd & 3rd phone #s, student & parent home emails, & delete emergency contacts. The following is a copy of the introductory text you will see when you click “Student/Family Information Update: School Year 2016-17”. Please pay particular attention to the **Directory Information** paragraph – this includes “participation in officially recognized activities and sports, weight and height of members of athletic teams”, “awards received”, etc. This information is not released for commercial purposes. It can be released to provide educational, scholarship, vocational/occupational and/or military recruitment information, or to the news media or law enforcement.

Welcome to the ONLINE INFORMATION UPDATE process for Mountlake Terrace High School. We want to make sure we have the most up to date and accurate information in your student's records. This only needs to be done IF you have new information to give us.

CHANGE OF ADDRESS: Address changes need to be sent to the registrar, in writing, with a parent or guardian's signature and proof of residency. Acceptable proof includes a major utility bill, rental or mortgage contract, or renters' or homeowners' insurance bill, listing the address and parent/guardian name.

DIRECTORY INFORMATION: The School District is allowed, and in some circumstances required by law, to release directory information unless parents/guardians or secondary students instruct us not to release this information. Directory information can include a student's name, photograph, address, telephone number, and other information. If you do not want student directory information released to the media, military, and/or higher education, please go to the district website, About Us, Frequently Requested Forms. Print the "Do Not Release Directory Information (P-190)" form, complete and sign it, and return it to Edmonds School District #15, Directory Information Forms, 20420 68th Avenue West, Lynnwood, WA 98036.

The online Information Update can only be completed by the primary parent (1st parent) listed under Family 1 in the Student Information section. Please make sure you are using the Primary parent login and password information. If there is another name (spouse, etc.) listed above your name in Skyward then that person must log in with their skyward login and password to complete these steps. Click the "completed" box when you are done. Thank you for taking time to update this information.

These Family Access credentials are created solely for the parent. If you willingly share your credentials with anyone else and allow them access to the protected and sensitive information, you thereby waive your rights under the Federal Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g; 34 CFR Part 99). Please do not share your login and password with your student - they have their own login and password.

Student Parking Permits

- Student parking spaces will be sold on a first-come, first-served basis. Students will be purchasing a specific numbered spot, they may only park in that spot. Spaces are \$50, checks payable to ESD #15.
- Students must present their driver's license, registration, and proof of insurance in order to purchase a parking permit.
- Beginning Monday, September 19th students must display a valid parking permit in order to park on campus, or you will be subject to a parking fine or be towed.

Transcripts

MTHS is accredited by the Northwest Association of Schools, and is a member of the National Association for College Admission Counseling and complies with the *NACAC Statement of Principles of Good Practice*. Current school enrollment is 1279 students. We do not weigh our transcripts, meaning we do not give additional credits for Honors and AP Courses.

If for any reason, your plans have changed and your student will NOT be attending Mountlake Terrace High School in the fall, please contact our Registrar, [Erica Henley](#) at 425-431-5662.

We are looking forward to working with you this year!

Greg Schwab, Principal (schwabg@edmonds.wednet.edu)

Dan Falk, Assistant Principal

Peter Schurke, Assistant Principal

Kim Stewart, Activities/Athletic Director (stewartk@edmonds.wednet.edu)

Help Us “Fill the Truck”!

*Clean out your closets and declutter your home
Bring Clothes & Household items you no longer need*

Goodwill Donation Event,

September 10, 2016

10 am – 2 pm

Mountlake Terrace High School

The Goodwill Truck will be in the school Parking lot

It's a Win – Win – Win Situation

Goodwill donations help our community, provide jobs, reduce landfill waste, etc.

You get a tax write off charity donation, and reduce clutter in your home.

Goodwill will make a \$500 contribution to our school when we fill the donation truck.



Sponsored by your MTHS PTSA

**Please continue on to see the new Chickenpox
Vaccine Requirement for grades 9 - 12.**



New Chickenpox Vaccine Requirement for 9th - 12th grade

Dear Parent or Guardian,

Starting in school year 2016-2017, all students in 9th through 12th grade are required by law to get two doses of chickenpox (or varicella) vaccine. If your student already got 2 varicella vaccines or had chickenpox, then he or she will not need to get the vaccine again.

Please do one of the following:

- Get one or two doses of chickenpox vaccine before the start of school, OR
- Get a blood test to check for immunity to the disease, OR
- Get a letter or signature on the Certificate of Immunization Status from a licensed healthcare provider to verify that your student had chickenpox disease in the past, OR
- Get a Certificate of Exemption signed by your licensed healthcare provider.

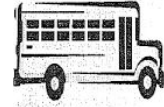
Please note: if you informed the school that your student had chickenpox disease **before the 2014-2015 school year**, then you are not required to have a licensed healthcare provider verify that your student had the disease in the past.

When your student gets the chickenpox vaccine, please bring your shot record to the school office or fill in the dates below that your student got the vaccination(s) and return this form to the school. If your student already got the vaccines or had chickenpox and you are certain the school has this information, this form does not need to be returned. Please contact your school if you have questions. Thank you!

Student name: _____
 Last First Middle Date:

IMMUNIZATION	Date Given		
	MONT H	DAY	YEAR
Varicella #1			
Varicella #2			
<input type="checkbox"/> Confirmation Varicella Disease by parent <u>if disease before 2014-15 school</u>			
<input type="checkbox"/> Confirmation Varicella Disease by LICENSED HEALTHCARE PROVIDER disease if AFTER START OF 2014-15 school year. LICENSED HEALTHCARE PROVIDER signature: _____ Date: _____ Phone: _____			

I certify that the above information is correct and certifiable.



Parents - Are Your Kids Ready for School?

Required Immunizations for School Year 2016-2017

Parent/Guardian Resource

Instructions: To see which vaccines are required for school, find your child's grade and look only at that row going across to find the vaccines and number of doses required.

	Hepatitis B	DTaP/Td/Tdap* (Diphtheria, Tetanus, Pertussis)	Polio*	MMR (Measles, Mumps, Rubella)	Varicella (Chickenpox)
Kindergarten – 5 th Grade	3 doses	5 doses	4 doses	2 doses	2 doses OR Healthcare provider verified child had disease
6 th – 12 th Grade	3 doses	5 doses DTaP AND 1 dose Tdap	4 doses	2 doses	2 doses OR Healthcare provider verified child had disease

*Vaccine doses required may be fewer than listed.

- Students must meet minimum intervals and ages to be in compliance with the requirements. Talk to your healthcare provider or school staff if you have questions about school immunization requirements.
- Find information on other recommended vaccines not required for school: www.immunize.org/cdc/schedules/

If you have a disability and need this document in another format, please call 1-800-525-0127 (TDD/TTY call 711).

DOH 348-295 December 2015