

Mountlake Terrace High  
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## **VOLUNTEER SERVICE REGISTRATION FORM**

### Student Application for Credit, Presidential Service Award, or Elective Credit

Mountlake Terrace High School encourages volunteer service. When students give of their time and talents, they learn about their potential as contributing members of the community. Any planning, training, or performing of service that benefits the community and is sponsored by a **non-profit organization** will be recognized.

A student may request **.5 elective volunteer credits before accruing 90 hours of verified service**, up to three times during their high school career for a total of 1.5 (elective) Volunteer Service credits. **Please use a different form for each sponsoring service organization each year.**

**In order to receive credit, this registration form must be submitted, with all signatures, BEFORE you begin your service. Retro-active hours will not and do not apply!**

STUDENT \_\_\_\_\_ EMAIL \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_

GRADUATION YEAR \_\_\_\_\_ START DATE OF SERVICE ( mo / year ) \_\_\_\_\_ GRADE LEVEL 9 10 11 12

SERVICE ORGANIZATION \_\_\_\_\_ EVENT \_\_\_\_\_

SUPERVISOR NAME: \_\_\_\_\_ PHONE \_\_\_\_\_

SUPERVISOR SIGNATURE: \_\_\_\_\_

Brief description of service tasks, and setting or location, and intended frequency: (Do not include travel, social, meal, or sleep time.)

***Student and Parent Agreement: I understand that Edmonds School District #15 will have no responsibility or liability for any claims which I may have arising out of my participation in Volunteer Service. I have read and agree to follow the guidelines governing volunteer service for high school credit.***

Student signature: \_\_\_\_\_ Parent signature: \_\_\_\_\_

- |   |   |   |
|---|---|---|
| ➤ I would like to receive .5 elective credit for this service       | <input type="checkbox"/> YES                        | <input type="checkbox"/> No                         |
| ➤ I would like to receive the Presidential Volunteer Service Award. | <input type="checkbox"/> YES                        | <input type="checkbox"/> No                         |
| <input type="checkbox"/> Gold Award: 250+ Hours                     | <input type="checkbox"/> Silver Award 175-249 Hours | <input type="checkbox"/> Bronze Award 100-174 Hours |
| ➤ I would like to record service hours for National Honor Society   | <input type="checkbox"/> YES                        | <input type="checkbox"/> No                         |

**\*\*Credit will be granted when you complete your 90+ hours with a time sheet and evaluation signed off by your supervisor. Hours on Mission trips, and Outdoor/Summer camps may not include sleeping, eating and personal (break) time. 8 hours maximum per day are allowed.** *For office use only:*

Recorded date: \_\_\_\_\_ Page \_\_\_\_ of \_\_\_\_ Credit request submitted to registrar \_\_\_\_\_

By staff: \_\_\_\_\_ Notes \_\_\_\_\_

**In order to gain approval for private instruction credit, you MUST get all of the required signatures BEFORE you begin your volunteer service. This form must be returned to the Career Center before beginning your service.**

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**Student Name** \_\_\_\_\_

**Parent/Guardian Agreement:**

As a parent/guardian of the student above, I understand and agree to the terms of the volunteer credit requirements.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**Counselor Agreement:**

Counselor Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments:

**Principal Agreement:**

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Principal Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments:

**Career Center:**

Date Received \_\_\_\_\_ Initials \_\_\_\_\_

\*\* Credit will be granted upon completion of hours, submitted time sheets(s), journal entries and supervisor evaluation.